SEPTEMBER 19, 2023

Members Present:

Hatch, Rapp, Leighton

Others Present:

Maggie Williams, Allen Kranz, Heidi Rheinhard, Bailey Bowden, John Allen

Business:

Meeting commenced @ 7:00 PM.

Maggie and Bailey were asked to come in to the meeting in order for the Board to express their expectations regarding the completion of the Comprehensive Plan (CP). Ensuing discussion made it clear that the Board holds the CP Chair (Bailey), responsible for making the milestone deadlines during the final stages of the Plan's submission for Town vote; and Maggie left the meeting with a clear understanding that teamwork and compliance with the CP Chair's meeting orders, by all members of the committee are essential for achieving that goal.

John announced that the Mason's Lodge will contribute \$10,000 towards the cost of the new roof re-shingling project.

Heidi spoke to the need of a complete make-over/overhaul of the website and was seeking approval to proceed. Board suggested working with Rickie Leighton to refine strategies.

Allen announced that the application for the \$50,000 Community Action Grant, for the Mill Creek project was not selected for funding by the Governor's Office of Policy Innovation.

Received the certificate of insurance from Door Roofing. The job has been rescheduled for this Saturday 9/23. Copy attached.

Allen and Bailey reported that they met with Ciona Ulrich and Bob Blunt (P.E. with VBH Engineers) to look at the culvert at Mill Creek. Bob will provide an engineering report on the condition to accompany any further pursuit of MDOT placing Mill Creek on their project list. Bob requested that an ariel drone photo survey (conducted by others) would serve essential in this report. Ciona has a licensed drone pilot who MCHT uses for their surveys, etc. The anticipated cost of that drone survey is \$500.

SELECTBOARD MEETING MINUTES

SEPTEMBER 19, 2023

Reviewed the invoice for the cost of building the Wallamatogus trail parking lot. The total cost is \$9,133.50, the BHHT portion of that is \$4,566.75. Copy attached.

Hatch reported that Lindsey attempted to get State approval for issuing license plates here at the town office. That request was denied based upon the number of trained employees, of which Lindsey is the only one. Board agreed ask Elizabeth Hutchins and Sally Austin to take the training. The State requires a minimum of two trained employees.

Bailey reported that the Town is now eligible for grant funding to cover the cost of third-party review of draft housing ordinances now required by the State.

Bailey will draft a letter of support for the Narramissic Watershed Coalition for the Board's review & approval.

The Comprehensive Plan needs to include in their report the number of permits issued by the Town for residential & commercial building permits over the last ten years. Hatch will ask Amy to get those numbers from Trio.

Provided capital cost estimates for the draft CP.

Reviewed the Easement Monitoring Report conducted by Joe Taft (Conservation Easement Steward - MCHT) for the Western County Road property acquired by the Town from MCHT. His report has no negative findings.

Eric notified Hatch that he will be taking time off from Transfer station duty in October. Board discussed substitute options of Joe McGraw and Kenny Reynolds. Hatch will reach out to both.

Board voted to commit the Town's ARPA funding for the Mill Creek Tidal Marsh Resilience project. This will allow us to proceed with an engineering feasibility study and the continuation of project management services from Resilience Works, Allen Kranz.

Rapp will prepare the footing for the absentee voting ballot box. The box will be located outside at the fire station.

Planning Board issued one permit to Bailey Bowden – Map 14, Lot 3; 24' X 32' garage.

Reviewed and approved Warrant #19 in the amount of \$95,574.55.

Meeting adjourned at 9:50 PM.



DORRD-2

OP ID: AEH

DATE (MM/DD/YYYY) 09/08/2023

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s) 207-469-3623 CONTACT Roland Grindle Agency PRODUCER FAX (A/C, No): 207-469-6111 Roland Grindle Agency PHONE (A/C, No, Ext): 207-469-3623 P O Box 1609 Bucksport, ME 04416 Autumn Harvey E-MAIL ADDRESS INSURER(S) AFFORDING COVERAGE NAIC # 11149 INSURER A: Maine Employers Mutual Ins. Co INSURER B: Western World Insurance INSURED Dorr Roofing LLC 511 Central St Bucksport, ME 04416 INSURER C INSURER D INSURER E INSURER F REVISION NUMBER: COVERAGES CERTIFICATE NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS ADDL SUBR INSD WVD POLICY EFF POLICY EXP TYPE OF INSURANCE POLICY NUMBER LIMITS 1,000,000 B X COMMERCIAL GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) 100,000 CLAIMS-MADE NPP8980003 04/07/2023 04/07/2024 5,000 MED EXP (Any one person) 1,000,000 PERSONAL & ADV INJURY 2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE 2,000,000 X POLICY LOC PRODUCTS - COMP/OP AGG \$ OTHER: COMBINED SINGLE LIMIT (Ea accident) AUTOMOBILE LIABILITY ANY ALITO BODILY INJURY (Per person) OWNED AUTOS ONLY SCHEDULED BODILY INJURY (Per accident)
PROPERTY DAMAGE
(Per accident) HIRED AUTOS ONLY NON-OWNED AUTOS ONLY UMBRELLA LIAB **EACH OCCURRENCE** EXCESS LIAB CLAIMS-MADE AGGREGATE DED RETENTION \$ X PER STATUTE WORKERS COMPENSATION AND EMPLOYERS' LIABILITY 1810127281 04/04/2023 04/04/2024 100,000 ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) E.L. EACH ACCIDENT Υ 100,000 E.L. DISEASE - EA EMPLOYEE \$ If yes, describe under DESCRIPTION OF OPERATIONS below 500,000 E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Town of Penobscot 1 Southern Bay Rd Penobscot, ME 04476 AUTHORIZED REPRESENTATIVE Autumn Harvey

ACORD 25 (2016/03)

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TOWN OF PENOBSCOT

PO Box 4 Penobscot, ME 04476

Invoice Date: 9/19/2023

Invoice #:

TOP001

TO: Blue Hill Heritage Trust

PO Box 222

Blue Hill, ME 04614

Wallamotogus Walking Trail - Gate & Parking Area Expenses

Williams & Taplin

20' 6" Well Casing @ \$25/ft \$ 500.00

Wardwell Construction & Trucking

4 Yds of 3,000# Mix w/ Fiber 540.00 Fiber Additive 40.00

William Hutchins

Materials - See Attached \$ 6,930.00 Labor - See Attached \$ 1,123.50

> **Total Expenses** \$ 9,133.50

Split with the Town of Penobscot \$ 4,566.75

^{***} Copies of Invoices attached.