

SELECTBOARD MEETING MINUTES

AUGUST 15, 2023

Members Present:

Hatch, Rapp, Leighton

Others Present:

John Albrecht

Allen Krantz

Bailey Bowden

Dana Willis

Business:

Meeting commenced @ 7:00 PM.

John needs information on the town's long-term liabilities (LTL) for FY 2022 for inclusion into the comprehensive plan. A copy of the 2022 Town Report was referenced, and the '22 LTL is shown as \$155,946. It also shows the '21 LTL as \$190,320. Board members questioned those amounts as much higher than expected. The only LTL the Board was aware of would be the outstanding loan balance on the firetruck. Hatch will contact

Allen reported that he is submitting an application to register the sand/salt pile with variance, to the Department of Environmental Protection.

Bailey reported that Carpenter Cove has now been approved to be re-opened for shellfish harvesting.

Dana reported that the Planning Board will need to revise minimum lot size/ non-compliance ordinances in order to comply with LD 2003. He will look into applying for a \$10,000 legal support grant from the Hancock County Planning Commission.

Meeting minutes of the Penobscot Town Website Updating Group are attached.

Meeting adjourned at 9:05 PM.

Penobscot town website updating group

August 15, 2023

Present: Jan Carpenter, Heidi Reinhard, Jon Albrecht, Ricky Leighton, Liz Leclerc

This unofficial group had a one-time meeting, prompted by Select Board member Sara Leighton, to assess needs, direction, and possible actions to take in order to update and/or revise the town's website. None of those present have the combination of skills and availability needed to accomplish a full website revision. Website needs mentioned included tax map update and navigation, possible online town services, clear procedures for appropriate topics and content, online tutorials for internet use, possible connection with town Facebook site for ease of maintenance, elimination of duplication of information on various website pages, consideration of accessibility (e.g., for visually impaired), ease of maintenance, and a staff person with comfort and experience in website management.

Ricky reported as a Broadband Committee member that there is \$8000 available from a grant. Jon said there may be other town funds to be used that were designated for internet access.

Actions to be taken: Ricky will see what can be done through the company he works with and the Broadband Committee to put together a proposal for rebuilding the website, to take to the Select Board, possibly in a month or so.

Liz will look up and send to Ricky information about domain ownership and website hosting and will be available for other questions regarding transitioning the website, but will otherwise be unavailable for website maintenance.

Heidi will look at the problem of website sidebar plug-ins no longer being supported by the current software (possibly leading to another shutting down of the whole website), and will do whatever content updates are possible.

Jon may possibly be available for content updates but is making no commitment.

Jan will support Heidi with doing content updates and communicating with the town office, and will get a copy of the WordPress instruction booklet to her.