

SELECTBOARD MEETING MINUTES

MARCH 21, 2023

Members Present:

Hatch, Rapp, Leighton

Others Present:

Bailey Bowden

Eric Dee

Bill McWeeney, Caren Plank, Tom Adamo

Bryce Farnham

Business:

Meeting commenced @ 7:00 PM.

Rapp nominated Hatch for Board Chair; Leighton seconded. Rapp & Leighton voted in favor. Hatch elected.

Caren requested the Town consider moving the annual Penobscot Day fireworks to a later date. Her request is based upon her belief that the fireworks endanger the fledgling eaglets nesting on Mollies Island. Caren presented photos of a dead eaglet that she took last year the day after the fireworks. The eaglet had washed up on the shore of Sparks Island. She believes the bird drowned from spectator's boat wakes. She is hoping the fireworks could be moved into mid-August when the young birds are much stronger/better fliers.

Rapp explained that the Penobscot Day Committee is responsible for planning the event. Leighton will convey Caren's concern to the Committee.

Approved reimbursement for Bailey's hotel cost to attend the Fisherman's Forum in Rockland in the amount of \$164.64.

The Town is now officially enrolled in the Community Resilience Partnership, (see attached letter from the Governor's Office of Policy Innovation and the Future).

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Bailey announced that Allen Krantz' contract runs its term on 3/31/23 and is not renewable. Bailey produced an email request from Allen with a proposal to continue on a monthly basis, to provide support of the Mill Creek Tidal Marsh project, (see attached email). Allen proposes committing 5 hours/week to Penobscot, for a monthly fee of \$1,000 until such time as grant monies become available.

Bailey spoke with Jan McKay regarding the Town's possible purchase of her land on Wight's Pond. She seems open to the idea.

The salt shed is ARPA eligible.

Need to move the Pierce's Pond porta potty charge from the Alewife account to the Recreation account.

Sally will be on vacation from June 6<sup>th</sup> to June 16<sup>th</sup>.

Bryce is interested in the code enforcement position soon to be vacated by Don Baker. She is currently working in that role for Blue Hill, but feels she could do both towns. She sat in on tonight's Planning Board meeting. Board requested that she return next week to discuss details and stipend.

Eric asked for a 15% raise. His current rate is \$20/hr. He averages about 17 hours/week. Hatch will look at the transfer station budget and determine what might be done. He pointed out that any new rate was not budgeted for back in December/January.

Alec Jorden contacted Harold regarding the old school bus. Alec is offering buy it for \$1,000. The board approved the sale to Mr. Jorden.

Blue Hill Heritage Trust is applying for renewal of accreditation with the Land Trust Accreditation Commission. BHHT has requested the Town provide comments on their work here in town. Rapp will draft a response for LTAC.

Reviewed and approved Warrant #6 in the amount of \$161,282.06.

Meeting adjourned at 9:20 PM.





STATE OF MAINE  
GOVERNOR'S OFFICE OF POLICY  
INNOVATION AND THE FUTURE

Janet T. Mills  
Governor

Hannah Pingree  
Director

ENROLLMENT CONFIRMATION LETTER

March 20, 2023

Bailey Bowden  
Chair, Penobscot Climate Resilience Committee  
One South Bay Road  
Penobscot, ME 04476

Dear Bailey,

Congratulations! This letter confirms that the Town of Penobscot has successfully met the requirements for enrollment in the Community Resilience Partnership ([website](#)).

Your community is now eligible to apply for Community Action Grants. These grants are available twice per year. Please review the List of Community Actions ([link](#)) for project ideas that do not require a local cost-share or match. Community-identified projects that are not on the List may also be eligible for grant support and will have a local cost share.

To maintain active status in the Partnership, every two years your community will need to:

1. Submit an updated List of Community Actions that shows at least two new action items have been completed during the preceding two years;
2. Submit a brief report on the new actions completed; and
3. Submit an updated Community Resilience Self-Evaluation

If any of these reporting and progress requirements are not met, the community will be listed as inactive and ineligible for further grants. To reactivate, the community will need to submit an updated Community Resilience Self-Evaluation and List of Community Actions.

Welcome to the Community Resilience Partnership. I look forward to your participation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Ambrette'.

Brian Ambrette  
Senior Climate Resilience Coordinator  
Governor's Office of Policy Innovation and the Future



Bailey Bowden &lt;clamchair@gmail.com&gt;

## Support for Mill Creek Tidal Marsh Resilience Project

1 message

Allen Kratz <allenwkratz@gmail.com>  
To: Bailey Bowden <clamchair@gmail.com>

Mon, Mar 20, 2023 at 11:36 AM

Hi Bailey --

Thank you for your phone call on Friday. I appreciate the confidence that you and Phil have in the work that I've been providing to Penobscot through the state's Community Resilience Partnership.

My Service Provider contract with the Governor's Office of Policy Innovation and the Future ends on Friday 3/31/23 and is not renewable. The state funded Service Providers to provide one year of start-up technical assistance to towns. During that one year, a key task for Service Providers has been helping towns apply for \$50,000 Community Action Grants.

### Community Action Grant

Thanks to your work with your committee and to support from the Select Board, I believe Penobscot is in a good position to qualify for a \$50,000 grant to initiate the Mill Creek Tidal Marsh Resilience Project with preliminary feasibility, design and engineering work.

The next grant round will open later this month or in April (date TBA). Awards likely will be announced in July, with funds being provided to towns shortly thereafter.

Penobscot's draft grant application includes project management for one year at \$10,000 paid by the state. I would be glad to provide that project management if the Town designates me for that assistance.

### Scope of Work prior to Community Action Grant

Meanwhile, would the Town consider retaining me on a monthly basis to continue supporting the Mill Creek Tidal Marsh Resilience Project and to position the Town for good use of \$50,000 of state funds?

Here is the scope of work that I propose:

1. Review the advisability of submitting an application to the National Fish and Wildlife Foundation (deadline application is Wednesday, 4/12/23).
2. Continue discussions with Maine DOT regarding available support.
3. Explore potential funding from:
  - US Fish & Wildlife Service
  - EPA / Maine DEP brownfields program(s)
  - DEP staff who are working on marsh migration
  - Department of Marine Resources
4. Monitor the status of \$100,000 grant application that Blue Hill Heritage Trust submitted to Woodward & Curran.
5. Participate in town-to-town discussion(s) with Castine about Castine's potential support for this project.
6. Help Penobscot — or Penobscot plus Castine — apply for a Coastal Community Planning Grant of \$20,000 to \$50,000 when the Department of Agriculture, Conservation and Forestry opens that grant round this spring (date TBA).
7. Assist with other due diligence, e.g., finding a record of the live-load capacity of the culvert on the roadway to the future site of the sand-salt pile at the transfer station.

8. Facilitate meetings virtually and in person when the latter is better for advancing progress. I plan to be in Brooksville from mid-May through the end of October.

9. Provide a weekly written status report to the Town.

### Proposed retainer agreement

Until grant funding is in place, I offer to work 5 hours per week for Penobscot on the scope of work above. I propose a monthly fee of \$1,000, which is a discount from my usual rate

A retainer agreement would enable Penobscot to sustain momentum and position the project for funding from the Governor's Office of Policy Innovation and the Future, from the Department of Agriculture, Conservation and Forestry and from other funding sources.

I know you know my services — and if it's at all useful, my CV is attached.

I look forward to your thoughts.

- Allen

Allen Kratz, Principal  
Resilience Works, LLC

Climate change consulting to give our future a future

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Cell: 201-214-7476


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 **Allen Kratz - Resilience Works, LLC CV 3.20.22.pdf**  
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