

**APPLICATION FOR A PERMIT**  
**Town of Penobscot**

Date: \_\_\_\_\_

Map: \_\_\_\_\_ Lot: \_\_\_\_\_

The undersigned applies for a permit for the following use, said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct.

1. Applicant: Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_
  
2. Owner: Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_
  
3. Address or location of property (describe or indicate on a map) \_\_\_\_\_  
\_\_\_\_\_
  
4. Existing use of property: \_\_\_\_\_
  
5. Property is zoned as:    \_\_\_\_\_ Limited Residential-Recreational  
                                  \_\_\_\_\_ General Development  
                                  \_\_\_\_\_ Resource Protection
  
6. Is the property part of a subdivision? Yes \_\_\_\_\_ No \_\_\_\_\_
  
7. Is the property a gift? Yes \_\_\_\_\_ No \_\_\_\_\_ Relationship of donor \_\_\_\_\_  
Please attach an affidavit to this application from donor.
  
8. Proposed use(s):  

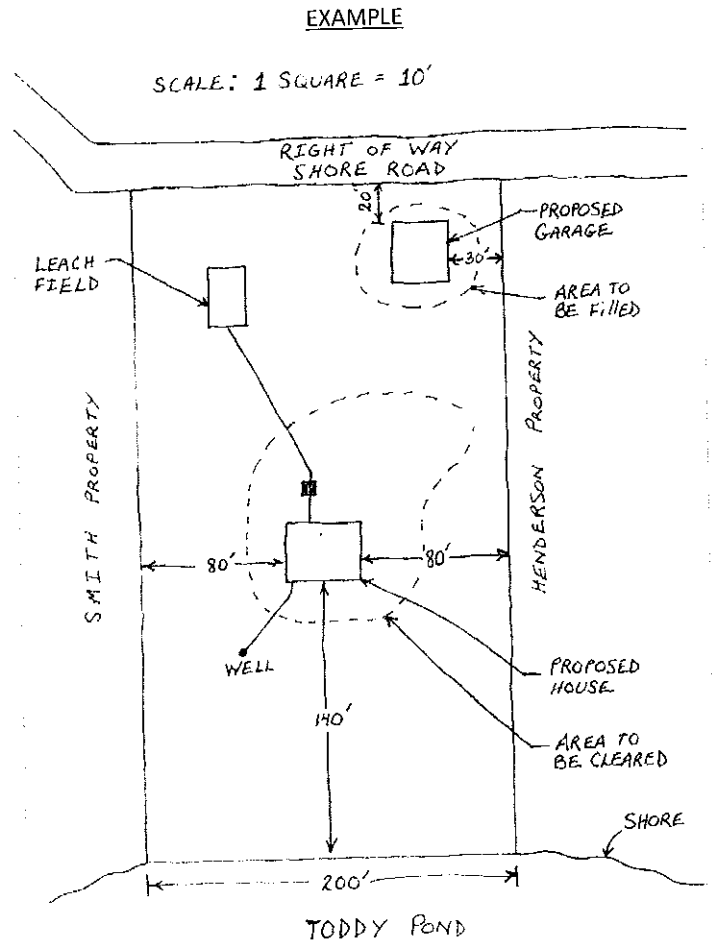
a) _____ Residence	d) _____ Clearing for approved construction
b) _____ Accessory Building	e) _____ Private Sewage Disposal System
c) _____ Pier or Dock: Temporary _____	f) _____ Filling or other earth moving activity of:
Permanent _____	Less than 10 yds: _____
	More than 10 yds: _____

  
 g) Other (explain) \_\_\_\_\_
  
9. Type of sewage disposal: Existing \_\_\_\_\_ Proposed \_\_\_\_\_
  
10. Percentage of lot to be occupied by structures \_\_\_\_\_%
  
11. Lot width \_\_\_\_\_ Lot depth \_\_\_\_\_ Lot area \_\_\_\_\_
  
12. Structures exterior dimensions (length & width)
 

a) Residence:	_____ by _____	Number of stories _____
b) Garage:	_____ by _____	Number of stories _____
c) Other:	_____ by _____	Number of stories _____

13. Site Plan: Illustrate the following information about your lot and the proposed use of the lot on a scale drawing or by a site plan prepared by a surveyor, architect, or engineer. (Use of graph paper as shown in the diagram to the right is recommended.)

- a. Lot dimensions
- b. Names of abutting property owners
- c. Name and location of abutting rights of way, public and private.
- d. Abutting water bodies
- e. Exact location of existing and proposed buildings and distance of each from nearest lot line.
- f. Location of sewage disposal system and water supply.
- g. Areas to be cleared, if applicable.
- h. Areas of cut, fill, grading, or other earth moving activity, if applicable.



14. Attachments:

- a. Attach a copy of Plumbing Permit(s) and a Soil Test Report (if required).
- b. Attach a copy of official decisions (or note pending applications) or other Federal, State, or Local agencies regarding the use of this property (Site Location Permit, Minimum Lot Size waiver, Subdivision approval, Great Ponds Permit, etc.)
- c. On a separate sheet, attach any supplemental information, or explain any points you feel need clarification.

To the best of my knowledge, all information submitted on this application is true and correct. All proposed uses will be in conformance with the application and all applicable ordinances.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(For official use only – maintain as a permanent record)

Date Received: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

Date of Action on Application: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

If application is denied, reason for denial: \_\_\_\_\_

If approved, the following conditions and safeguards were prescribed: \_\_\_\_\_

Code Enforcement Officer (if applicable) \_\_\_\_\_

Planning Board (if applicable) \_\_\_\_\_

All applications for a permit shall be accompanied by a drawing of the proposed site that includes the following:

- a) The date, north arrow, owner's name, and applicant's name if different.
- b) The location of property lines with footage shown.
- c) The names of all abutters.
- d) The town tax map and lot number.
- e) The location of any existing or proposed septic systems.
- f) The location of any existing or proposed wells.
- g) The location of any existing or proposed roads or driveways.
- h) The location and description of any existing easements or rights of way on the property.
- i) The location of any body of water – ocean, lake, pond, river, brook, stream, etc.
- j) The location and footage of any existing or proposed buildings.
- k) A separate drawing showing the ground floor and elevations of all existing or proposed buildings.

Note: These drawings do not need to be done by a professional but should be a reasonable representation of the building site and proposed project.